

APPLICATION INFORMATION FOR DEPUTY PRINCIPAL POSITION (5 UNITS)

DEPUTY PRINCIPAL (PERMANENT) COMMENCING TERM 2, 2025

Tēnā koe

Thank you for your interest in the Deputy Principal position at Te Parito Kōwhai Russley School.

I include the following information:

- Appointment timeline
- Information about our school and community
- Job specifications
- Application form

Te Parito Kōwhai Russley School has a warm, family culture and a notable focus on our values - manaakitanga, hauora, whanaungatanga and auahatanga. Our kura prides itself on its sense of 'togetherness', represented by four strategic pillars, *Growing Together*, *Walking Together*, *Creating Together*, and *Flourishing Together*. The school is currently undergoing a full school rebuild as part of the Canterbury School Rebuild programme and has a new logo and uniform in development.

The main goal of our talented and professional staff is for Te Parito Kōwhai Russley students to experience a positive learning environment. We pride ourselves on knowing our people; their personal backgrounds, what's important to them and their whānau, and how we can support a child's learning journey. The successful applicant will be expected to share this vision and demonstrate their capability to grow and learn accordingly.

Person Specifications

These are the qualities and capabilities we are seeking in a successful applicant:

- New Zealand registered teacher with recent successful leadership experience
- Highly knowledgeable about the NZ curriculum, and able to demonstrate practice that works at a system and school-wide level
- Specific and intentional knowledge/application in structured literacy and maths
- Displays high levels of interpersonal behaviour and builds relationships
- Adaptable, flexible and demonstrates resilience
- Willing to ask questions and think critically to be solution-focused and strategic
- Organises effectively and efficiently, and can be relied upon
- High-level communication skills - happy to connect with people, does so willingly and in a timely manner
- Is committed to extending their own thinking and being a learner

I will be available to support any in-school visits after 21 January 2025. Please indicate your interest through the email below.

Please email your application to iwant2be@russley.school.nz by 3.00pm on Wednesday 12 February 2025.

I look forward to receiving your application.

Broad job description - Deputy Principal:

The scope of this position is in a phase of redevelopment and alignment with the support of, and inclusion of the Assistant Principal.

The position will likely include and be centred around these core roles:

Curriculum, Assessment and Reporting (CART)

Lead the CART team with oversight of all curriculum, assessment and reporting development and implementation.

Skills in effective data management and analysis with an added-value focus.

To include SMS operations and development in support of curriculum, assessment and reporting.

To include highly effective teaching practice development and school-wide application.

Pastoral

Leadership of pastoral duties; student/whānau connections, outside agencies interface.

Attendance; monitoring, follow-up and strategy.

Learning Support

Be an interested and valued partner with the Assistant Principal to prioritise and integrate student support services; learning, behavioural and pastoral.

Other roles

Deputise for the Principal when needed.

Staff induction and provisionally registered teacher oversight.

Timeline:

Applications close	12 February 2025, 3.00pm
Short-listing	12 - 16 February 2025
Short-listed applications notified	by 16 February 2025
Interviews	19 - 21 February 2025
Offer likely to be made to the successful applicant	26 February 2025
Position commences	at the start of Term 2 2025

Profile of Te Parito Kōwhai Russley School and Community:

Te Parito Kōwhai Russley School is a U5, co-educational, state, full-primary school. We have a stable roll consistently numbering around 470 students by year-end.

Most students live within the school's enrolment zone. We are proud of our rich blend of ethnicities, and we actively seek opportunities to share and celebrate cultural diversity. Approx 56% of the roll are New Zealand European/Pakeha, 12% Māori, 12% Chinese, 4% Pasifika, with the remainder representing other cultures.

The school is staffed by 18-20 full-time teaching equivalents, a leadership team, permanent part-time teachers, plus additional administration and support staff.

Located in Christchurch's northwest, Te Parito Kōwhai Russley School is currently undergoing a full school rebuild, due to be completed later in 2025. In addition to the rebuild work, the Board is contributing more than \$1.5m to create newly landscaped student play areas and a covered outdoor learning environment over our central court areas, providing all year-round protection from the elements. Our modern facilities are set in an attractive environment with expansive playing fields.

The school is well equipped with modern teaching facilities and resources provided by the Board and a supportive PTA.

We actively support and promote digital learning opportunities that support our curriculum and progress student learning. We lease class sets of Chromebooks and iPads and encourage BYOD for Year 3 and above.



We have a proud tradition in music and drama with representative choirs excelling at Christchurch festivals. We have a significant music programme led by an experienced specialist teacher, along with a variety of itinerant music teachers. Every three years Russley School stages an impressive school-wide musical production.

Our senior kapahaka rōpu, numbering around 80 students, has been a winner of the Tūhono Festival, and we value the large numbers of students and staff who contribute to a high standard of performance.

Additionally, the school has a strong tradition of sporting success being involved in a wide range of in-school and interschool sporting events. Our students achieve highly and often receive comments from opposition teams regarding our sportsmanship and playing endeavour.

